

CARPINTERIA-SUMMERLAND FIRE PROTECTION DISTRICT

MINUTES

REGULAR BOARD MEETING OF FEBRUARY 15, 2011

CALL TO ORDER

The meeting was called to order at 6:30 P.M. by President Bob Duncan at Carpinteria City Hall, Council Chambers, 5775 Carpinteria Avenue, Carpinteria, California

ROLL CALL

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| Directors Present: | Bob Duncan, President | 2014 |
| | Craig Price, Vice President | 2014 |
| | Lisa Guravitz, Secretary | 2012 |
| | Ben Miller, Director | 2014 |
| | Diane Brighton, Director | 2012 |

Administrator: Fire Chief Michael Mingee

PLEDGE OF ALLEGIANCE

Led by Director Diane Brighton

INTRODUCTIONS, PROCLAMATIONS, PRESENTATIONS AND RECOGNITIONS

President Duncan presented the resolution recognizing Michael Duffield for outstanding citizenship and valor. Mr. Duffield was unable to attend this meeting.

Director Brighton presented the resolution commending and thanking Division Chief John Stockton for 25 years of service. Division Chief Stockton expressed his gratitude to his family as well as the District, Fire Chief and Administrative Staff.

PUBLIC COMMENTS

There were no public comments at this meeting.

CORRESPONDENCE

Chief Mingee highlighted the agenda for the County of Santa Barbara Board of Supervisors regarding the Retirement Program Alternatives Advisory Commission report. The Chief also reviewed a random sampling of customer service surveys which were all positive.

CALL TO ORDER

ROLL CALL

PLEDGE

**RESOLUTION 2011-02
MICHAEL DUFFIELD,
OUTSTANDING
CITIZENSHIP AND
VALOR**

**RESOLUTION 2011-03
JOHN STOCKTON, 25
YEARS OF SERVICE**

PUBLIC COMMENTS

CORRESPONDENCE

APPROVAL OF MINUTES

The motion to approve the minutes of the regular Board Meeting of January 18, 2011 was made by Secretary Guravitz, seconded by Director Brighton and passed unanimously.

FINANCIAL MATTERS

The motion was made by Vice President Price, seconded by Director Miller and passed unanimously to approve the Financial Reports for the month ending January 31, 2011. Chief Mingee stated that the budget is on track.

DISCUSSION ITEM: REQUEST TO BEGIN A COMMUNITY FIRE PROTECTION MASTER PLANNING PROCESS

Chief Mingee provided a staff report regarding the development of a long range master plan.

ADMINISTRATIVE REPORT

Chief Mingee stated that the District has received approval from the Water District to install a voting receiver on their property. The Chief indicated that he is on the committee for the Relay for Life again this year. He added that the event will be held on July 30-31. Chief Mingee mentioned that he has met with the County planners and the District architect regarding the height and Varley Street parking issues. He added that these issues were resolved, and the application has been accepted. The Chief provided an update regarding the space needs study performed by the architectural firm, Leach and Mounce. Chief Mingee stated that the District continues to partner with the City and the Sheriff's Office, to deliver "Don't Panic, Prepare" workshops. The Chief provided information regarding the requirement to annually calculate the District administrative rate for both USFS and CalEMA/CalFire. Chief Mingee highlighted a recent article in the Los Angeles Times regarding the District's Cost Recovery program. The Chief indicated that the Fire Code has been ratified by the County of Santa Barbara but, the City has yet to complete their process. Chief Mingee indicated that Division Chief Stockton and Secretary Guravitz have met with a representative regarding the green business certification process. The Chief added that there are a few minor items to be completed. Secretary Guravitz noted that the Landlord did agree to pay one third of the costs for the lighting and low flow toilets. Chief Mingee mentioned that the District has been approved for a pilot study using a visual aid for intubation called the "Air Traq".

There were no Board communications at this meeting.

**APPROVAL OF MINUTE
REGULAR MEETING OF
JANUARY 18, 2011**

FINANCIAL MATTERS

**DISCUSSION ITEM:
COMMUNITY FIRE
PROTECTION MASTER
PLANNING PROCESS**

**ADMINISTRATIVE
REPORT**

**BOARD
COMMUNICATIONS**

There were no items to be placed on the upcoming agenda.

**CLOSED SESSION IN ACCORDANCE WITH
GOVERNMENT CODE SECTION 54957.6, CONFERENCE
WITH LABOR NEGOTIATORS. AGENCY DESIGNATED
REPRESENTATIVES: DIRECTOR MILLER, DIRECTOR
GURAVITZ AND CHIEF MINGEE. EMPLOYEE
ORGANIZATION: IAFF LOCAL 2046, CARPINTERIA-
SUMMERLAND FIREFIGHTERS**

The Board retired into closed session to meet with the Agency designated negotiators. The Board reported out of closed session at 8:20 P.M. No action taken.

The Board adjourned at 8:23 P.M.

ATTEST:

Bob Duncan, President

Craig Price, Vice President

Lisa Guravitz, Secretary

Diane Brighton, Director

Ben Miller, Director

Minutes Prepared By: Administrative Assistant, Joyce Reed

**UPCOMING AGENDA
ITEMS**

CLOSED SESSION

ADJOURNMENT