

**CARPINTERIA-SUMMERLAND FIRE PROTECTION DISTRICT**

**MINUTES**

**REGULAR BOARD MEETING OF MARCH 15, 2011**

**CALL TO ORDER**

The meeting was called to order at 6:30 P.M. by President Bob Duncan at Carpinteria City Hall, Council Chambers, 5775 Carpinteria Avenue, Carpinteria, California

**ROLL CALL**

Directors Present:    Bob Duncan, President                    2014  
                                 Craig Price, Vice President                    2014  
                                 Lisa Guravitz, Secretary                        2012  
                                 Ben Miller, Director                              2014  
                                 Diane Brighton, Director                        2012

Administrator:        Fire Chief Michael Mingee

**PLEDGE OF ALLEGIANCE**

Led by Secretary Lisa Guravitz

**INTRODUCTIONS, PROCLAMATIONS, PRESENTATIONS AND RECOGNITIONS**

FPO Rolf Larsen provided an update regarding the progress of the Community Defense Zone Grant.

Charlie Johnson provided an update regarding the Community Wildfire Protection Plan.

**PUBLIC COMMENTS**

There were no public comments at this meeting.

**CORRESPONDENCE**

Chief Mingee highlighted the agenda for the Fire Agencies Insurance Risk Authority (FAIRA) Board Meeting.

**APPROVAL OF MINUTES**

The motion to approve the minutes of the regular Board Meeting of February 15, 2011 was made by Director Miller, seconded by Secretary Guravitz and passed unanimously.

**CALL TO ORDER**

**ROLL CALL**

**PLEDGE**

**COMMUNITY DEFENSE ZONE GRANT PROGRESS UPDATE**

**COMMUNITY WILDFIRE PROTECTION PLAN UPDATE**

**PUBLIC COMMENTS**

**CORRESPONDENCE**

**APPROVAL OF MINUTES: REGULAR MEETING OF FEBRUARY 15, 2011**

## **FINANCIAL MATTERS**

The motion was made by Director Brighton, seconded by Director Miller and passed unanimously to approve the Financial Reports for the month ending February 28, 2011. Chief Mingee stated that he will provide a final budget update in May.

## **ADMINISTRATIVE REPORT**

Chief Mingee stated that the County Fire Chiefs' Association held their annual planning workshop, where a "Safe Surrender Program" was identified as one of twenty goals. The Chief indicated that the Board of Supervisors, as well as the City of Carpinteria, has ratified the CSFD Ordinance 2011-1. Chief Mingee stated that the Green Business Study is moving forward. The Chief indicated that the "Don't Panic, Prepare" workshops continue. Chief Mingee mentioned that the Administrative fee worksheet required by CalEMA is complete, and the rate will be 19% for State and Federal requests. The Chief stated that a local Eagle Scout has been chosen to build a Fire Danger sign to be placed on the CUSD property on Toro Canyon Road. Chief Mingee mentioned that the construction phase of the voter receiver project for Rancho Monte Allegre has started. The Chief reported 446 training hours, averaging 17 hours per employee. Chief Mingee mentioned that the EMS Division sponsored two days of certification training, qualifying three paramedics (Chris Novak, Johan Nilsson, and Nick Hoover) as Advanced Cardiac Life Support and Pediatric Advance Life Support instructors.

Director Brighton provided an update regarding a teleconference with Tony Strickland stating that he would correct the statement previously made to the Santa Barbara News Press.

There were no items to be placed on the upcoming agenda.

## **CLOSED SESSION IN ACCORDANCE WITH GOVERNMENT CODE SECTION 54957.6, CONFERENCE WITH LABOR NEGOTIATORS. AGENCY DESIGNATED REPRESENTATIVES: DIRECTOR MILLER, DIRECTOR GURAVITZ AND CHIEF MINGEE. EMPLOYEE ORGANIZATION: IAFF LOCAL 2046, CARPINTERIA-SUMMERLAND FIREFIGHTERS**

The Board retired into closed session to meet with the Agency designated negotiators. The Board reported out of closed session at 8:43 P.M. No action taken.

## **FINANCIAL MATTERS**

## **ADMINISTRATIVE REPORT**

## **BOARD COMMUNICATIONS**

## **UPCOMING AGENDA ITEMS**

## **CLOSED SESSION**

The Board adjourned at 8:45 P.M.

**ADJOURNMENT**

**ATTEST:**

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Bob Duncan, President

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Craig Price, Vice President

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Lisa Guravitz, Secretary

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Diane Brighton, Director

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Ben Miller, Director

Minutes Prepared By: Administrative Assistant, Joyce Reed