

CARPINTERIA-SUMMERLAND FIRE PROTECTION DISTRICT

MINUTES

REGULAR BOARD MEETING OF JUNE 21, 2011

CALL TO ORDER

The meeting was called to order at 6:30 P.M. by President Bob Duncan at Carpinteria City Hall, Council Chambers, 5775 Carpinteria Avenue, Carpinteria, California

ROLL CALL

Directors Present:	Bob Duncan, President	2014
	Craig Price, Vice President	2014
	Lisa Guravitz, Secretary	2012
	Ben Miller, Director	2014
	Diane Brighton, Director	2012

Administrator: Fire Chief Michael Mingee

PLEDGE OF ALLEGIANCE

Led by Vice President Craig Price

INTRODUCTIONS, PROCLAMATIONS, PRESENTATIONS AND RECOGNITIONS

There were no introductions, proclamations, presentations or recognitions at this meeting.

PUBLIC COMMENTS

There were no public comments at this meeting.

CLOSED SESSION IN ACCORDANCE WITH GOVERNMENT CODE SECTION 54957.6, CONFERENCE WITH LABOR NEGOTIATORS. AGENCY DESIGNATED REPRESENTATIVES: DIRECTOR MILLER, DIRECTOR GURAVITZ AND CHIEF MINGEE. EMPLOYEE ORGANIZATION: IAFF LOCAL 2046, CARPINTERIA-SUMMERLAND FIREFIGHTERS

The Board retired into closed session to meet with the Agency designated negotiators. The Board reported out of closed session at 7:30 P.M. No action taken.

CALL TO ORDER

ROLL CALL

PLEDGE

PUBLIC COMMENTS

CLOSED SESSION

CORRESPONDENCE

Chief Mingee highlighted a letter from the president of the Parents for Summerland School thanking the Fire Department for donating to their fund raiser. The Chief reviewed correspondence from LAFCO regarding proposed Fee Schedule amendments and their annual budget for fiscal year 2011-12. Chief Mingee mentioned a letter from FAIRA regarding a 5% rate reduction for the July 1st, 2011 insurance coverage renewal. The Chief mentioned a letter from the Fire Districts Association of California regarding membership renewal for the fiscal year 2011-12.

APPROVAL OF MINUTES

The motion to approve the minutes of the regular Board Meeting of May 17, 2011 was made by Secretary Guravitz, seconded by Director Brighton and passed unanimously.

FINANCIAL MATTERS

The motion was made by Director Brighton, seconded by Director Miller and passed unanimously to approve the Financial Reports for the month ending May 31, 2011.

DISCUSSION AND MOTION TO APPROVE FISCAL YEAR 2010-11 FINAL AMENDED BUDGET

Chief Mingee provided a staff report and power point presentation regarding the end of fiscal year adjusted budget. The motion was made by Vice President Price, seconded by Director Miller and unanimously passed to approve the fiscal year 2010-11 final amended budget.

DISCUSSION AND MOTION TO APPROVE FISCAL YEAR 2011-12 PRELIMINARY BUDGET

Chief Mingee provided a staff report and power point presentation regarding the preliminary budget for fiscal year 2011-12. It was the decision of the Board of Directors to not approve the preliminary budget, tabling this item to be discussed further at a Special Board Meeting to be held before the end of the month.

A RESOLUTION OF THE GOVERNING BODY OF THE CARPINTERIA-SUMMERLAND FIRE PROTECTION DISTRICT DESIGNATION OF APPLICANTS AGENT RESOLUTION FOR NON STATE AGENCIES

Chief Mingee provided a verbal staff report regarding an outstanding reimbursement from CalEMA for an incident that occurred in December, 2005. The motion was made by Vice President Price, seconded by Secretary Guravitz and passed

CORRESPONDENCE

APPROVAL OF MINUTES: REGULAR MEETING OF MAY 17, 2011

FINANCIAL MATTERS

DISCUSSION AND MOTION TO APPROVE FISCAL YEAR 2010-11 FINAL AMENDED BUDGET

DISCUSSION AND MOTION TO APPROVE FISCAL YEAR 2011-12 PRELIMINARY BUDGET

RESOLUTION 2011-06 DESIGNATION OF APPLICANTS AGENT RESOLUTION FOR NON STATE AGENCIES

unanimously to designate Chief Mingee as the authorized agent to sign on behalf of the Carpinteria-Summerland Fire Protection District to receive the reimbursement.

ELECTION OF SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY BOARD OF DIRECTORS

Chief Mingee provided background information regarding the Fire District’s Workers Compensation Risk Management pool. He stated that as a participating agency, the Fire District is allowed to elect candidates to serve as Directors on the SDRMA Board of Directors. The motion was made by Director Brighton, seconded by Secretary Guravitz and passed unanimously to elect Sandy Raffelson and Edmund Sprague to the SDRMA Board of Directors.

A RESOLUTION OF THE GOVERNING BODY OF THE CARPINTERIA-SUMMERLAND FIRE PROTECTION DISTRICT FOR THE ELECTION OF DIRECTORS TO THE SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY BOARD OF DIRECTORS

The motion was made by Vice President Price, seconded by Director Miller, to elect Sandy Raffelson and Edmund Sprague to the SDRMA Board of Directors. The Roll Call Vote was as follows:

- Bob Duncan: Aye
- Craig Price: Aye
- Lisa Guravitz: Aye
- Diane Brighton: Aye
- Ben Miller: Aye

APPROVAL OF DISTRICT LETTER TO STATE ASSEMBLYMAN JOSE SOLARIO IN SUPPORT OF THE CALIFORNIA FIRE CHIEFS ASSOCIATION POSITION ON ASSEMBLY BILL 210, “EMERGENCY MEDICAL SERVICES”

Chief Mingee provided a staff report regarding the California Fire Chiefs Association’s position on Assembly Bill 210. The motion was made by Director Brighton, seconded by Director Miller and unanimously passed to approve the letter to Assemblyman Jose Solario in support of the California Fire Chiefs Association’s position on Assembly Bill 210.

ADMINISTRATIVE REPORT

Chief Mingee indicated that he met with the Summerland Citizens disaster preparedness committee. The Chief stated that the Fire Prevention Bureau completed 51 field inspections this month. The Chief mentioned that the voter receiver project at Rancho Monte

ELECTION OF SDRMA BOARD OF DIRECTORS

**RESOLUTION 2011-07
ELECTION OF DIRECTORS TO THE SDRMA BOARD OF DIRECTORS**

APPROVAL OF DISTRICT LETTER TO ASSEMBLYMAN JOSE SOLARIO

ADMINISTRATIVE REPORT

Alegre continues. Chief Mingee stated that Rescue 61 was out of service and required \$4,000.00 in repairs. The Chief added that the utility pick-up truck that has been running in place of the Rescue also needs \$3,000.00 in repairs. Chief Mingee reported 338 hours of training. He also added that Chief Navarro's last day will be July 1st. The Chief stated that the EMS Division prepared documentation to become the District's certifying entity pursuant to the Local EMS Agency policy 214, under the authority of Division 2.5 of the Health & Safety Code, Section 1797.208.

There were no board communications.

There were no items to be placed on the upcoming agenda.

The Board adjourned at 8:35 P.M.

**BOARD
COMMUNICATIONS**

**UPCOMING AGENDA
ITEMS**

ATTEST:

Bob Duncan, President

Craig Price, Vice President

Lisa Guravitz, Secretary

Diane Brighton, Director

Ben Miller, Director

Minutes Prepared By: Administrative Assistant, Joyce Reed