

CARPINTERIA-SUMMERLAND FIRE PROTECTION DISTRICT

MINUTES

REGULAR BOARD MEETING OF OCTOBER 18, 2011

CALL TO ORDER

The meeting was called to order at 6:40 P.M. by President Bob Duncan at Carpinteria City Hall, Council Chambers, 5775 Carpinteria Avenue, Carpinteria, California

ROLL CALL

Directors Present:	Bob Duncan, President	2014
	Craig Price, Vice President	2014
	Ben Miller, Director	2014
	Diane Brighton, Director	2012

Absent: Lisa Guravitz
Administrator: Fire Chief Michael Mingee

PLEDGE OF ALLEGIANCE

Led by Director Diane Brighton

INTRODUCTIONS, PROCLAMATIONS, PRESENTATIONS AND RECOGNITIONS

The Clerk of the Board read the resolution commending and thanking Firefighter/Paramedic James Emerson for fifteen years of full time service to the District.

The Clerk of the Board read the resolution commending and thanking Firefighter/Paramedic Dan Hagstrom for ten years of full time service to the District.

The Clerk of the Board read the resolution commending and thanking Fire Prevention Officer Richard Evans for five years of full time service to the District.

PUBLIC COMMENTS

Public comments by Captain Arnold Brooks were made during the discussion regarding the "Organizational Analysis".

CALL TO ORDER

ROLL CALL

PLEDGE

**RESOLUTION 2011-14
JAMES EMERSON, 15
YEARS OF SERVICE**

**RESOLUTION 2011-15
DAN HAGSTROM, 10
YEARS OF SERVICE**

**RESOLUTION 2011-16
RICHARD EVANS, 5
YEARS OF SERVICE**

PUBLIC COMMENTS

CORRESPONDENCE

The Chief reviewed correspondence from LAFCO regarding an upcoming hearing. Chief Mingee highlighted an e-mail stating the actions of the Santa Barbara Fire Chiefs Association regarding the Santa Maria Air Tanker Base. The Chief also mentioned an e-mail from Anne Almy, senior planner on the Summerland Public Safety Center project, providing a time line for completion. Chief Mingee noted a letter to Private First Class Flynn, congratulating him on receiving the Eagle Scout honor.

APPROVAL OF MINUTES

The motion to approve the minutes of the regular Board Meeting of September 20, 2011 was made by Director Brighton, seconded by Director Miller and passed unanimously.

FINANCIAL MATTERS

The motion was made by Director Miller, seconded by Director Brighton and passed unanimously to approve the Financial Reports for the month ending September 30, 2011. Chief Mingee mentioned that the numbers have not been loaded to date. The Chief highlighted fund 3630 balance sheet indicating that two payrolls were paid in one month, September 1st and September 30th.

MOTION TO ACCEPT A FEMA ASSISTANCE TO FIREFIGHTERS GRANT FOR THE SUM OF \$96,481.00 FOR THE PURCHASE AND MAINTENANCE OF PERSONAL PROTECTIVE CLOTHING

The motion was made by Director Miller, seconded by Director Brighton and passed unanimously to accept the FEMA grant in the amount of \$96,481.00. The Chief reviewed the award letter outlining the amount received, plus the amount matched from the District. He also highlighted the items that will be purchased with the grant.

DISCUSSION ITEM: REPORT ON FEASIBILITY OF THE FIRE DISTRICT OFFERING EARLY RETIREMENT TO SENIOR EMPLOYEES

Chief Mingee provided a staff report regarding early retirement options for eligible employees. It was determined that this item will be placed on the December agenda for further discussion.

DISCUSSION ITEM: ORGANIZATIONAL ANALYSIS

Captain Arnold Brooks, representing the Local 2046, provided a statement on behalf of the labor group regarding the Organizational Analysis. After lengthy discussion, it was determined by the Board to have an initial meeting comprised of the following individuals;

CORRESPONDENCE

APPROVAL OF MINUTES: REGULAR MEETING OF SEPTEMBER 20, 2011

FINANCIAL MATTERS

MOTION TO ACCEPT A FEMA GRANT IN THE AMOUNT OF \$96,481.00

DISCUSSION ITEM: OFFERING EARLY RETIREMENT TO SENIOR EMPLOYEES

DISCUSSION ITEM: ORGANIZATIONAL ANALYSIS

Director Miller, Chief Mingee, Captain Brooks and a member of the Administrative Staff to be later identified.

ADMINISTRATIVE REPORT

Chief Mingee stated that the City Council has adopted the District's 2011 Development Impact fees. The Chief indicated that the Master Planning process continues with the most recent topic of fleet, facilities and organizational structure. Chief Mingee mentioned that the Surf Rescue Team assisted the State Beach and City Life Guards in providing safety for the participants in the Triathlon. The Chief stated that the progress regarding the Air Tanker Base is an accomplishment for the Fire Chiefs Association. Chief Mingee indicated that he has received a Petition for Recognition from the unrepresented members of the Fire Prevention Bureau and Administrative Staff. The Chief mentioned that he attended the Fire Chiefs Conference in Riverside where the topics were focused on economic turnaround and the future of California Fire Service. Chief Mingee stated that the Mobile Data Computers are in the process of going on-line.

Director Miller confirmed with the other Directors that he would be facilitating the meeting between Captain Brooks, Chief Mingee and himself.

There were no new agenda items to be added.

CLOSED SESSION IN ACCORDANCE WITH GOVERNMENT CODE 54957, CONFERENCE WITH LABOR NEGOTIATOR(S). AGENCY DESIGNATED REPRESENTATIVE: PRESIDENT DUNCAN. UNREPRESENTED POSITION: FIRE CHIEF

The Board retired into closed session to meet with the Agency designated negotiator. The Board reported out of closed session at 8:56 P.M. No action taken.

The Board adjourned at 9:00 P.M.

ADMINISTRATIVE REPORT

BOARD COMMUNICATIONS

UPCOMING AGENDA ITEMS

CLOSED SESSION