AGENDA

CARPINTERIA-SUMMERLAND FIRE PROTECTION DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS

To be held at the
Carpinteria City Hall, City Council Chambers
5775 Carpinteria Avenue, Carpinteria, CA 93013

December 20, 2011

A. Call to order – 6:30 P.M.

Board Members: Bob Duncan, President
Craig Price, Vice-President
Lisa Guravitz, Secretary
Diane Brighton, Director
Ben Miller, Director
Administrator: Michael Mingee, Fire Chief

This regular meeting tonight is being broadcast live over Government Access Television Channel 18. It will be re-broadcast Wednesday, December 21, 2011, and Thursday, December 22, 2011 at 7:00 pm.

NOTE: PUBLIC COMMENTS ON REGULAR AGENDA ITEMS MAY BE TAKEN AT THE TIME THE AGENDA MATTER IS HEARD. The District requests a speaker slip be completed and remarks limited to five minutes.

Agenda Modifications: The District may modify the regular agenda by tabling items, adding urgency items to the agenda or changing the order in which items are considered.

Americans with Disabilities Act: In compliance with the Americans with Disabilities Act, if persons need special assistance to participate in this meeting or need this agenda provided in a disability-related alternative format, please contact the Carpinteria-Summerland Fire Protection District Office at (805) 684-4591. Notification 24 hours prior to the meeting will assist the District to make arrangements.

Materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the Carpinteria-Summerland Fire Protection District offices located at 1140 Eugenia Place, Suite A, Carpinteria, California during normal business hours.

B. Pledge of Allegiance

C. Annual Organizational Meeting

1. **Elections of Officers of the Board**

2. **Appointments to Board Sub-Committees**
   Finance
   Fleet and Facilities
   City Liaison

3. **Appointment of Board Ad-Hoc Committee**
   Management Representatives to Collective Bargaining

D. Introductions, Proclamations, Presentations and Recognitions

Previous Adopted RESOLUTION NO: 2011-05
A RESOLUTION OF THE GOVERNING BOARD OF THE CARPINTERIA-SUMMERLAND FIRE PROTECTION DISTRICT COMMENDING AND THANKING FIREFIGHTER / PARAMEDIC TODD SKUPIEN FOR FIVE YEARS OF FULL TIME SERVICE TO THE DISTRICT

RESOLUTION NO: 2011-19
A RESOLUTION OF THE GOVERNING BOARD OF THE CARPINTERIA-SUMMERLAND FIRE PROTECTION DISTRICT COMMENDING AND THANKING FIRE CAPTAIN TONY MASIEL FOR FIFTEEN YEARS OF FULL TIME SERVICE TO THE DISTRICT

E. Public Comments

Any person may address the Board at this time on any agenda matter or non-agenda matter that is within the subject matter jurisdiction of the District. The District is not responsible for the content of statements made during the public comment period, or the factual accuracy of any such statements.

F. Correspondence

G. Approval of Minutes

Motion to Approve Minutes of November 15, 2011, Regular Board Meeting

H. Financial Matters

Motion to approve Financial Reports for month ending November 30, 2011

I. Motion to Adopt the Carpinteria-Summeralnd Fire Protection District Fire Protection Master Plan as the Fire District 10 year Strategic Planning document

Staff Report

J. Discussion Item: State Imposed State Responsibility Area Fire Prevention Benefit Fees

Staff Report

K. Motion to approve an employment agreement between the Carpinteria-Summerland Fire Protection District and the Fire Battalion Chiefs

Staff Report

L. Action Item: Appointment of Labor Negotiator

in accordance with *Government Code section 54957.* The board will appoint a designated representative(s) to meet and confer with representatives of the Non Safety / Non Exempt employees regarding employment agreements.

M. Administrative Report

The Administrator may report about various matters involving the District. There will be no Board discussion except to ask questions or refer matters to Staff, and no action will be taken unless listed on a subsequent agenda.

N. Board Communications

Each member of the Board may report about various matters involving the District. There will be no Board discussion except to ask questions or refer matters to Staff, and no action will be taken unless listed on a subsequent agenda.

O. Upcoming Agenda Items

Upcoming agenda items can be discussed by individual Board members to ascertain priority and direction given to administrative staff members. If directed by the President, items will be placed on future agendas for discussion and/or action.

P. Closed Session:

a) **Closed Session** in accordance with *Government Code 54957.6*
Conference with Labor Negotiator(s)
Agency Designated Representative: Per Agenda Item K
Non Safety / Non Exempt Employees: Ed Foster

Q. Closed Session Reported Out

R. Motion to approve an Employments Agreement between the Fire District and the non safety / non exempt employees and salary schedule.

S. Adjournment